

Admission to 26 Week Post Graduate Diploma Course in O&M of Transmission & Distribution System

CBIP conveys its thanks to all the engineers who have shown confidence in CBIP and chosen it for their career growth in the Power sector.

We assure all the candidates to give them excellent inputs to upgrade and enhance their technical knowledge and skills so as to improve their employability.

A. GENERAL INFORMATION TO THE CANDIDATES

Though we were to publish the list of selected (provisionally) candidates by 19th May, 2017, we are getting requests from many candidates that CBIP may release the list of selected candidates at an early date so as to enable them to mobilize their resources for making their payment (Admission fee). It is also to accelerate the process of admission and to give ample time for arranging the confirmed reservation for attending the institute by 29th May, 2017.

All are advised to go through the guidelines for admission and deposit the 1st installment to block their seat by due date otherwise chance would be given to the next candidate in the merit.

To avoid inconvenience to the candidates of coming to CBIP Centre of Excellence, Gurgaon for admission including depositing the fee, verification of the testimonials, counseling etc. CBIP has decided that physical presence of the candidates for counseling /admission before start of the course may be avoided so that all the candidates who are allotted a seat come only once to Institute i.e. near or on the starting date of the course.

B. GUIDELINES FOR ADMISSION/COUNSELING FOR PROCESS

- ◆ The 1st installment of the course fee i.e. Rs. 80,000/- shall be deposited either, through a Demand Draft drawn in favour of "Central Board of Irrigation & Power, New Delhi" and send through speed post/registered post so as to reach CBIP latest by **22nd May, 2017**
Or
- ◆ through online system of banks (ECS/RTGS/NEFT) so that the payment is credited to CBIP A/C on or before **22nd May, 2017**

The detail of the bank of CBIP where remittance is to be made through online banking is given below:

Beneficiary Name and address	Central Board of Irrigation & Power Malcha Marg, Chanakyapuri, New Delhi – 110 021
Complete Bank details,	Saving Bank Account No.: 00031110004411 Branch /RTG/NEFT IFSC: HDFC0000003 MICR Code: 110240001 Swift Code: HDFCINBBDEL Bank Name: HDFC Bank Bank Address: 209-214 Kailash Building, 26 Kasturba Gandhi Marg, New Delhi-110001

After making payment you are advised to send an email at priyanka@cbip.org and CC to jaideep@cbip.org/ ghoshsk@cbip.org as per the format given at Annexure-A wherein you have to indicate the details of the payment made along with your name etc.

- ◆ The admission given will be however provisional and same will be confirmed subject to the verification of testimonials /counseling at the time of joining of the program on 29th May, 2017. However for any reason beyond our control if we are not able to provide you a seat, your installment money shall be refunded.
- ◆ If you fail to report for joining the course, the fee or the charges deposited by you shall not be refunded
- ◆ You are advised to book your train tickets in advance so as to avoid last moment discomfort in making your journey.
- ◆ You are also advised to bring the following original testimonials for verification at the time of joining the program: Only after verification of these testimonials, your admission would be confirmed.
 - Proof of date of birth
 - Certificate and mark sheet of 10th standard.
 - Certificate and mark sheet of 12th standard/Diploma
 - Engineering or equivalent degree/mark sheets.
 - CGPA conversion chart issued by the registrar/controller of examination of the concerned university in case of CGPA candidates.
 - Sponsorship Certificate in case of sponsored candidates.

D. HOSTEL ACCOMMODATION/TRANSPORT FACILITIES

- CBIP has tied up with few hostels which will be filled on first -come- first serve basis. The accommodation will be provided on twin or triple sharing basis.
- The hostel mess is run by the contractor.
- Separate arrangement for female candidates
- Preference will be given to the female candidates for providing accommodation.
- If you wish to avail the hostel and transport facility (wherever applicable) may confirm the same in the format given at Annexure-A to CBIP while depositing the aforesaid 1st installment of the course fee.
- Once opted for hostel can't be left before completion of course.

E. THE CHARGES WHICH YOU HAVE TO DEPOSIT AT THE TIME OF JOINING THE COURSE

1. Rs.5, 000/- as the security deposit (refundable on completion of the course).
2. Rs. 2, 000/-as placement assistance charges (non refundable)
3. Transportation Charges for On- job/ outstation visits (NCR): Rs. 7000/-

4. Charges towards working lunch/tea (two times) for two months in advance which will be provided to the candidates on all working days which will be intimated at the time of joining (Rs. 1700/month Approx.)
5. Hostel charges for 2 months in advance for the candidates who opt for the hostel. (Candidates may please note that availing of hostel facility is purely optional and if a candidate wants to make his own arrangement of stay is welcome to do so). The charges for the same are around Rs. 6500/month would be paid to the owner of the guest house. These charges include lodging & boarding (i.e. breakfast, evening tea, dinner, lunch on weekdays)

F. THE CHARGES WHICH YOU HAVE TO DEPOSIT DURING THE COURSE:

1. Rs. 14,000/- as placement charges (refundable if placement of the concerned candidate is not there) – *These charges are to be deposited after completion of 3 months of course or before the starting date of the placement activity whichever is earlier.*
2. *Rs. 80,000, 2nd Installment of the course fee after 3 months of the starting of the course*

G. LOAN FACILITY

- If you wish to avail loan from a bank/financial institute you could also take a certificate from CBIP for availing the same.

G. CONTACT PERSONS

S.K. Ghosh, Advisor (E): 09818737480

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